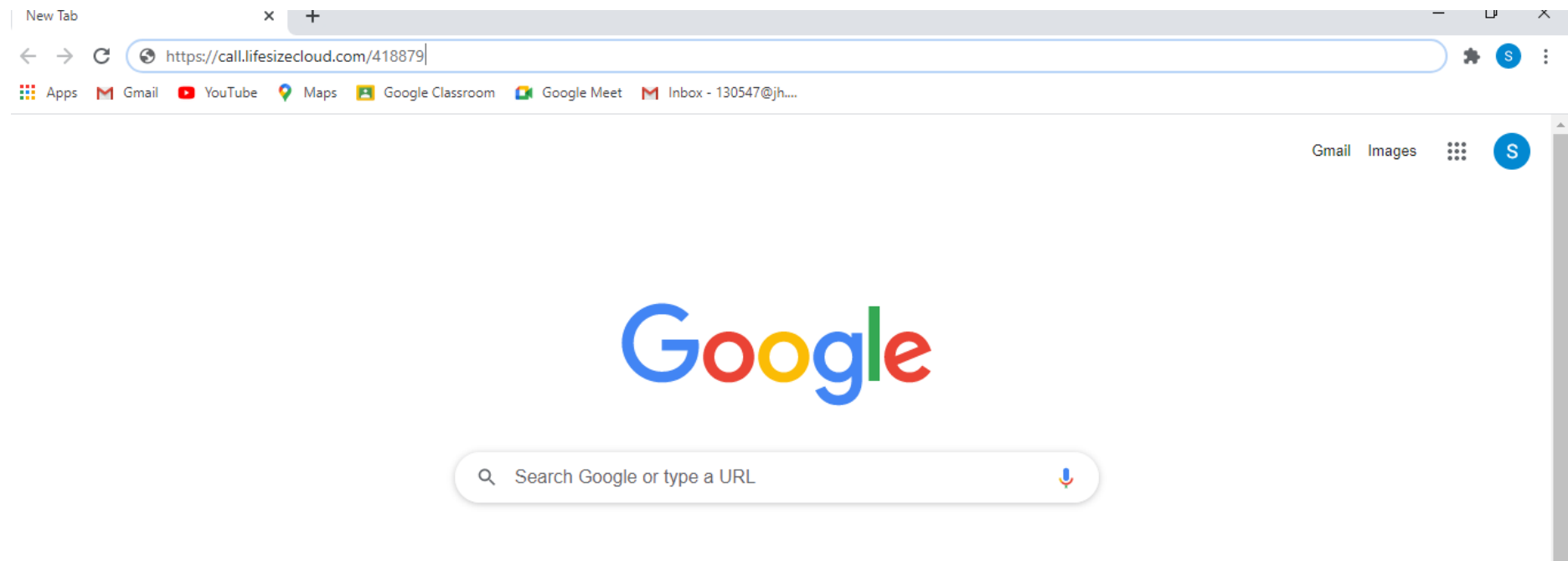


APCPL Help Document/Guide to attend online interview

Step1: All Interview participant are required to attend interview through Lifesize Cloud VC

Step2: Candidates are required to join Waiting Lobby prior to attend the interview on their sheduled date and time slot sent on their email ids or hosted over APCPL website

Step 3: Candidates are required to Join Waiting Lobby by entering the Web url : <https://call.lifesizecloud.com/418879> on any browser preferably on google Chrome as below.



Step 4: Google chrome would prompt with usage of microphone and camera of your laptop/desktop. Please click on allow and proceed.

Step 5: Candidates are required to fill their name as appeared on Gate Score Card and application Form in the name Field. Click on dismiss on message regarding Site using cookies appearing in blue.

Step 6: Please click on Check box I have reviewed terms and conditions and thereafter click "Join Meeting" button to join the meeting.

The screenshot shows a web browser window with the URL guest.lifesize.com/418879. A permission dialog box is open, asking for access to the microphone and camera. The dialog has two options: "Allow" and "Block". The main page content includes the Lifesize logo, the heading "Get Ready For Your Meeting!", and a form with the following fields:

- Name
- Email (Optional)
- Video & Audio Settings >
- I have reviewed and agree to the [Terms of Service](#) and [Privacy Policy](#).
- Join Meeting button
- Footer: New to Lifesize? [Sign up, it's free](#)

At the bottom of the page, there is a blue banner with the text: "This site uses cookies. To continue without changing your browser settings means you agree to the use of cookies. [Find out more.](#) [Dismiss.](#)"



Get Ready For Your Meeting!

Participant Name

Email (Optional)

[Video & Audio Settings >](#)



I have reviewed and agree to the [Terms of Service](#) and [Privacy Policy](#).

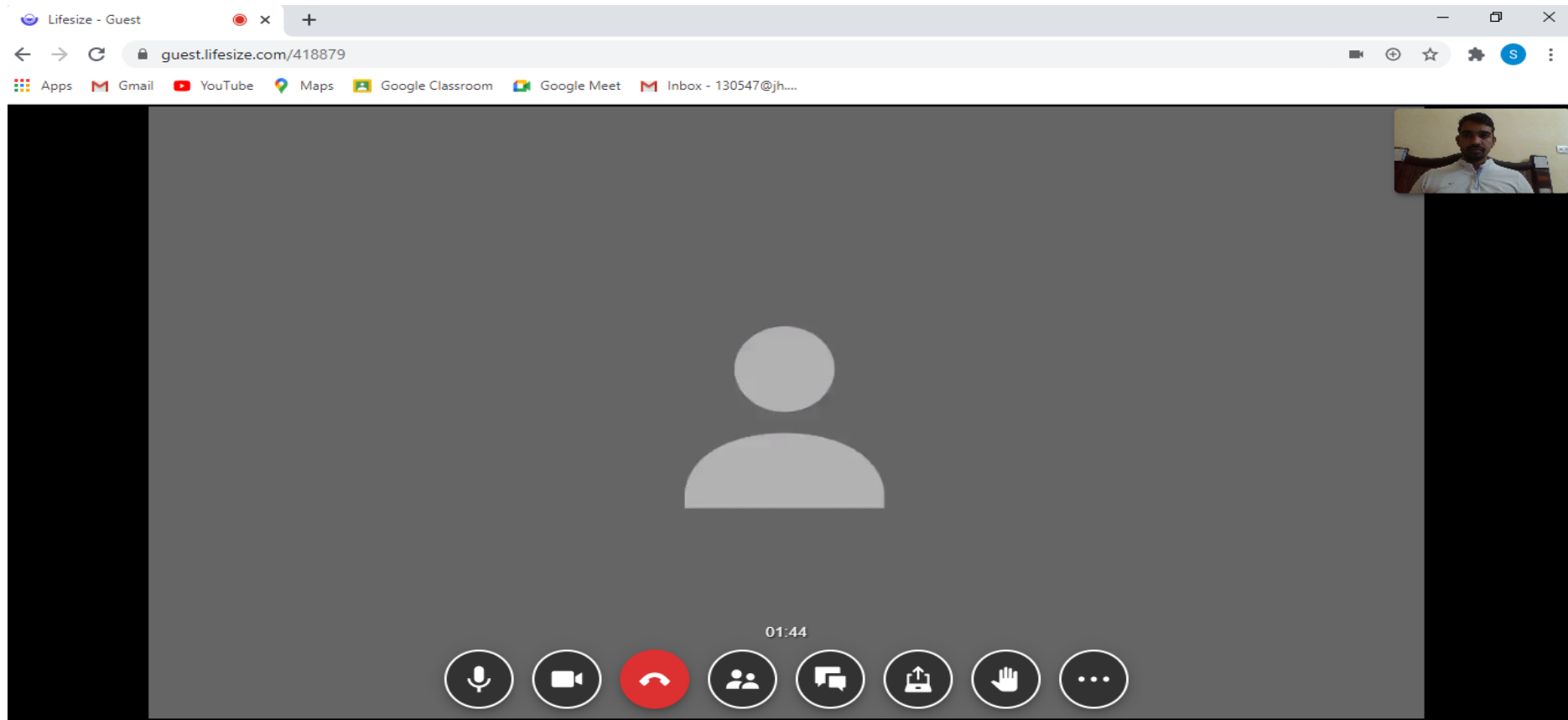
Join Meeting

New to Lifesize? [Sign up, it's free](#)

Step7: Candidates would then join the waiting lobby and have to wait for instruction of the APCPL representative.

Step 8: APCPL representative would allow participant to attend interview as per their time slot. Candidate would be asked to leave the waiting lobby and join the interview on their allotted time slots. Candidate need to leave the lobby by clicking hang up button in red.

Step 9: A new interview link/URL would be shared with the candidate to join the interview.



DOs and DON'Ts

DOs:

1. Candidates should be dressed in formals and maintain proper decorum during waiting time and interview.
2. Candidates are required to have a very fast internet connectivity on their devices to ensure smooth operations during interview.
3. Candidates are required to get themselves used to of Life size cloud VC/APP before attending the interview.
4. Candidates can join interview through Lifesize Cloud VC/APP installed on their Laptop/PC/Android Devices. Candidates should preferable use laptops for interview.
5. All are requested to attend their interview as per their allotted time slots.
6. After completion of your interview, you are requested to exit from the Lifesize App / browser, any attempt to rejoin may lead to disqualification.

Don'ts:

1. Cross talk during Waiting time in the lobby.